

SUNSHINE SCHOOL SUMMER PROGRAM 2024



- June 10th - August 9th
- Kindergarten to 12th Grade
- Creative Arts & Sciences
- Reserve your space now!

OUR NEW SUMMER LOCATION!

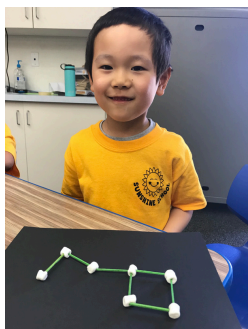
OUR SUMMER PROGRAM 2024 WILL BE HELD AT:

VINCI PARK ELEMENTARY
1311 VINCI PARK WAY
SAN JOSE, CA 95131

WEEKLY THEMES & FIELD TRIPS / EVENTS

	DATES	THEMES	FIELD TRIP / EVENT
1	JUNE 10 - 14	STEM	DISCOVERY MUSEUM (K-2) TECH MUSEUM (3+)
2	JUNE 17 - 18 & 20 -21	ASTRONOMY	DE ANZA PLANETARIUM
3	JUNE 24 - 28	DISNEY	MOVIE THEATRE
4	JULY 1 - 3 & 5	AROUND THE WORLD	PUMP IT UP (K-2) SKY ZONE (3+)
5	JULY 8 - 12	AWESOME ARTS	BOUNCE HOUSE & PICNIC SJPL MAKER[SPACE]SHIP
6	JULY 15 - 19	ANIMAL KINGDOM	PALO ALTO ZOO (K-2) GUADALUPE RIVER PARK (3+)
7	JULY 22 - 26	SPORTS	SUMMER OLYMPICS
8	JULY 29 - AUGUST 2	UNDER THE SEA	AQUA ADVENTURE WATER PARK
9	AUGUST 5 - 9	COOKING	MULTICULTURAL POTLUCK
	AUGUST 12 - 14	FULL DAY PROGRAM REFER TO REGISTRATION PAGE FOR MORE INFO	

Note - The field trip and events schedule is subject to change depending on the weather, show times, and availability.



TUITION

PACKAGE	HOURS	WEEKLY TUITION
Full-Time	8:30 AM - 6:00 PM	\$415
AM	8:30 AM - 1:00 PM	\$270
PM	1:00 PM - 6:00 PM	\$270

- Week 2 and Week 4 are prorated to \$360 and \$235 for Full Time and Part Time respectively.

\$100 DISCOUNT

Pay all your summer tuition at once to receive a discount! There is a **\$100 discount** if all 9 **weeks** of the summer program are paid in full. Nine weeks of the summer program are from Monday, June 10th to Friday, August 9th. This offer is available for Full-Time students only.

SIBLING DISCOUNT

There is a 10% discount for the second child while both children are enrolled in the Full-Time program.

EARLY BIRD SPECIAL

The early bird gets the worm! Families can sign up by the following deadline to qualify for our early bird special! Families will need to register and pay for at least **3 consecutive weeks for Full-Time or 6 consecutive weeks for Part-Time** of the Summer Program to receive the bonus item(s).

MAY 1ST

- Plush Toy (Limited stock)
- Workbook



DAILY SCHEDULE

8:30 - 9:00	Sign-In
9:00 - 10:15	Group / Outdoor Activities
9:30 - 10:00	Breakfast
10:15 - 11:15	Activity Time
11:15 - 12:00	Academic Enrichment
12:00 - 1:00	Lunch
1:00 - 1:30	Clean Up / Transition Time
1:30 - 2:00	Silent Reading / Circle Time / Rest
2:00 - 3:00	Activity Time
3:00 - 3:30	Afternoon Snack
3:30 - 4:30	Academic Enrichment
4:30 - 5:30	Outdoor Activities
5:30 - 6:00	Clean Up / Sign-Out

This is a tentative schedule. Minor changes may be made depending on weather conditions, instructors, and/or time it takes to finish activities/lessons.



DAILY ACTIVITIES

ACADEMIC ENRICHMENT

Sunshine Summer Program provides a safe, interactive, and enriching space for children from pre-kindergarten to 12th grade. Each day, students will practice next level education (in preparation for the school year in Fall 2024). A Sunshine workbook is required for all students attending the Summer Program for three weeks or more.

AWESOME ACTIVITIES

Children will participate in various crafts and activities that are available based on the Summer Program Weekly Themes (see schedule). Extracurricular classes such as Soccer, Kung Fu, Zumba, Chess, Competitive Math, Reading, Spanish, and Clay Art will begin in the second week of our Summer Program (registration will be available in June).

FREE BREAKFAST, LUNCH, AND SNACK

Breakfast is served from 9:30 to 10:00 AM. Afternoon snack is served around 3:00 to 3:30 PM, depending on your child's grade. Breakfast and snacks consists of waffles, cereal, fruit, crackers, and other delicious and nutritious munchies. For lunch, children can either bring their own lunch from home or enjoy a hot lunch provided by Sunshine School. Sunshine School does not provide a special menu to children with special diets. If your child has any dietary restrictions or is allergic to certain foods, it is a safer option for them to bring their own snacks and lunches to school.

OUTDOOR PLAY

Outdoor playtime is great for healthy development. It enables children to enjoy unstructured play and have a fun release of energy! Our field trips and on-site events will provide alternative educational opportunities for children.

WHAT TO BRING

- **2 sets of cups and bowls + utensils** for snack and lunch each day
- A **water bottle** (labeled with your child's name) every day
- Bring sunblock (labeled with your child's name) daily
- Bring a **bagged lunch and wear your Sunshine T-shirt on field trip / school event days**



SUMMER FAQ

HOW DO I REGISTER?

To register for Sunshine Summer Program, parents will need to submit the following:

1. **Registration Form**
2. **Participating Terms Form** (from the Sunshine Summer Package)
3. **Online Admission Registration** (only for NEW students)
4. **First Tuition Payment**

In order to reserve a space for your child in the summer program, tuition is required to be paid in full at the time of registration OR by the Payment Sessions that are specified on the Participating Terms page. All paperwork needs to be submitted online or to the Sunshine Office

WHAT ARE THE HOURS AND TUITION?

PACKAGE	HOURS	WEEKLY TUITION
Full-Time	8:30 AM - 6:00 PM	\$415
AM	8:30 AM - 1:00 PM	\$270
PM	1:00 PM - 6:00 PM	\$270

- Week 2 and Week 4 are prorated to \$360 and \$235 for Full Time and Part Time respectively.

WHAT SHOULD MY CHILD BRING?

- **2 sets of cups and bowls** for snack and lunch time every day. Sunshine wants to go green! Help us in our efforts to become less wasteful!
- A water bottle (labeled with your child's name) every day.
- Bring sunblock (labeled with your child's name) daily.
- Bring a **bagged lunch on field trips / school event days**.
- Wear **Sunshine T-shirt on field trip / school event days**.

SUMMER FAQ

HOW DO I SIGN UP FOR EXTRACURRICULAR CLASSES?

Extracurricular classes will be made available for sign-up on our first Summer Newsletter and during the first week of our Summer Program. The deadline to sign up for Extracurricular Classes is Friday, June 14th. Extracurricular classes may include:

- Zumba
- Kung Fu
- Chess
- Reading
- Clay Art
- Soccer
- Competitive Math
- Spanish

WHEN DO EXTRACURRICULAR CLASSES BEGIN?

All extracurricular classes will begin starting **Week 2 (June 17th)** of Summer Program.

WHAT IF MY CHILD IS ABSENT FOR AN EXTRACURRICULAR CLASS?

Unfortunately, we cannot offer refunds, transfer of tuition or make up classes for missed classes due to any type of absence. Regular attendance is encouraged for all students enrolled in extracurricular classes.

HOW DO I STAY UPDATED WITH NEWS?

- ✓ **Sunshine Newsletters**
- ✓ **Info Stands in the Classroom**
- ✓ **White Board by the Office**

Sunshine School will broadcast a newsletter every week to keep parents updated. Please, let your classroom teacher know if you are not able to receive our newsletter. We will also provide announcements and reminders on info stands in each classroom. Lastly, don't forget to take a look at the white board by the office for news!

FIELD TRIPS

Field trips and on-site events are included in Tuition for Full Time Students. Part Time Students who wish to participate in any Off-Campus Field Trips must inform the Office a week in advance and a \$40 Transportation and Admission fee will be applied to tuition. Part Time Students who wish to participate in any On-Campus Events must inform the Office a week in advance and we will do our best to accommodate free of charge.

ARE THERE PARENT CHAPERONES FOR OFF-CAMPUS FIELD TRIPS?

Please contact our Sunshine Office for Chaperone Opportunities this Summer!

WHO SHOULD I ASK IF I HAVE QUESTIONS?

Please call the Sunshine School Office at (408) 839-8366 or (408) 300-5994.

REGISTRATION



REGISTRATION PROCESS

To register for Sunshine Summer Program, parents will need to submit the following:

- Registration Form (this page)
- Sunshine School Admissions Packet (only for NEW students)
- Participating Terms Form (from the Sunshine Summer Package)
- First Tuition Payment

In order to reserve a space for your child in the summer program, tuition is required to be paid in full at the time of registration OR by the Payment Sessions that are specified on the Participating Terms page. All paperwork needs to be submitted upon registering in order to complete your child's registration.

CAMPER INFORMATION

Camper Name: _____ Date of Birth: _____

Gender (circle one): Male Female School in Fall 2024: _____ Grade Entering in Fall 2024: _____

Parent/Guardian Name(s): _____

Cell Phone Number(s): _____ Email Address(es): _____

CAMP SESSIONS

Please indicate which camp sessions you are registering for. (There are no partial sessions. Check as many boxes as apply.)

- | | | |
|--------------------------------------------------------|---------------------------------------------------|----------------------------------------------------------|
| <input type="checkbox"/> Week 1 June 10 - June 14 | <input type="checkbox"/> Week 4 July 1 - 3 & 5 | <input type="checkbox"/> Week 7 July 22 - July 26 |
| <input type="checkbox"/> Week 2 June 17 - 18 & 20 - 21 | <input type="checkbox"/> Week 5 July 8 - July 12 | <input type="checkbox"/> Week 8 July 29 - August 2 |
| <input type="checkbox"/> Week 3 June 24 - June 28 | <input type="checkbox"/> Week 6 July 15 - July 19 | <input type="checkbox"/> Week 9 August 5 - August 9 |
| | | <input type="checkbox"/> Full Day* August 12 - August 14 |

*\$270 for 8/12 - 8/14 or \$95 per day (space is limited)

SERVICES

- ☐ **Full-Time** 8:30 AM - 6:00 PM (\$415 per week, \$360 per week for Week 2 and Week 4)
- ☐ **AM** 8:30 AM - 1:00 PM (\$270 per week, \$235 per week for Week 2 and Week 4)
- ☐ **PM** 1:00 PM - 6:00 PM (\$270 per week, \$235 per week for Week 2 and Week 4)
- ☐ **\$100 Discount Applied** (for Full-Time students if tuition for all 9 weeks are paid in full)
- ☐ **Workbook \$20** (required for students attending 3 weeks or more, FREE if registered and paid by Early Bird deadline and terms)
- ☐ **Sunshine T-Shirt \$15** (required for all Field Trips and on-site events)
- Sibling subtotal** (if applicable): _____ **Total** : _____

PAYMENT

The method in which I would like to pay is:

- | | |
|--------------------------------------------|---------------------------------------------------------------------------------|
| <input type="checkbox"/> Balance in Full | <input type="checkbox"/> Enclosed is my cash or check in the amount of \$ _____ |
| <input type="checkbox"/> June Tuition Only | <input type="checkbox"/> Please bill to my online account |
| <input type="checkbox"/> July Tuition Only | |

FOR OFFICE USE

First Payment Amount \$ _____

Required Forms (Yes / No)

Early Bird Gift (Yes / No)

Workbook (Yes / No)

PARTICIPATING TERMS

HOW TO PAY FOR SUMMER TUITION

In order to reserve a space for your child in the summer program, tuition is required to be paid in full at the time of registration OR by the Payment Sessions listed below. Families are required to pay by the Deadline for any and all weeks that are in a Payment Session. **Registration is required at least one week prior to attendance. Drop-ins and same week registrations will not be accepted.**

MONTH	WEEKS	DEADLINE TO PAY
JUNE	JUNE 10 - JUNE 28	MAY 31
JULY	JULY 1 - AUGUST 2	JUNE 28
AUGUST	AUGUST 5 - AUGUST 9	AUGUST 2

SIBLING DISCOUNT

There is a 10% discount for the second child while both children are enrolled in the FULL-TIME program.

FIELD TRIPS

Field trips and on-site events are included in Tuition for Full Time Students. Part Time Students who wish to participate in any Off-Campus Field Trips must inform the Office a week in advance and a \$40 Transportation and Admission fee will be applied to tuition. Part Time Students who wish to participate in any On-Campus Events must inform the Office a week in advance and we will do our best to accommodate free of charge.

LATE TUITION FEE

A 10% late fee will be applied to unpaid tuition after the payment session deadline.

CANCELLATION/TRANSFER/ REFUND POLICY

1

Transfer the amount of tuition for the week missed to a different week. Parents may use the full amount for the week missed to sign-up for additional weeks ONLY if they inform the Office one week in advance. If there is not a notice of one week in advance, transfers will not be accepted. There will be a fee of \$100 charged for each week of summer camp that is missed. Refunds will be mailed the last week of summer program.

2

A Refund can be returned in the form of a check. Parents may be refunded the full amount for each week of summer that is missed ONLY if they inform the Office one week in advance. If there is not a notice of one week in advance, there will be a fee of \$100 charged for each week of summer camp that is missed. Refunds will be mailed the last week of summer program.

LATE PICK UP & EARLY DROP OFF POLICY

Sunshine School Summer Program operating hours are 8:30am - 6pm. If a child is picked up later than the scheduled pick-up time, parents shall be assessed a fine of \$1.00 per minute for each minute late. The same rate applies to early drop off, if a child is dropped off earlier than the normal operating hours, parents shall be assessed a fine of \$1.00 per minute for each minute early.

PARENT OR GUARDIAN SIGNATURE(S)

Child's Name

Parent or Guardian Signature(s)

Date

FIELD TRIP AGREEMENT

1	DISCOVERY MUSEUM / TECH MUSEUM
2	DE ANZA PLANETARIUM
3	MOVIE THEATRE
4	PUMP IT UP / SKY ZONE
5	BOUNCE HOUSE & PICNIC / MAKER[SPACE]SHIP
6	PALO ALTO ZOO / GUADALUPE RIVER PARK
7	SUMMER OLYMPICS
8	AQUA ADVENTURE WATER PARK
9	MULTICULTURAL POTLUCK

Note - The field trip schedule is subject to change depending on the weather, show times, and availability.

SUNSHINE SCHOOL FIELD TRIP PERMISSION SLIP

• AGREEMENT AND RELEASE OF LIABILITY •

In exchange for participation in the field trips organized by Sunshine School, which involves transporting the children using private vehicles and/or the use of the property, facilities, and services of Sunshine School. I agree to the following:

1. I agree to observe and obey all of the posted rules, warnings, and further agree to follow any oral instructions or directions given by Sunshine School or the employees, representatives, and agents of Sunshine School.
2. I recognize that there are certain inherent risks associated with the above described activity and I assume full responsibility for personal injury to myself, and (if applicable) my family members. I further release and discharge Sunshine School for injury, loss, or damage arising out of my or my family's use of or presence upon the facilities of Sunshine School, whether caused by the fault of myself, my family, Sunshine School, or other third parties.
3. I agree to indemnify and defend Sunshine School against all claims, causes of action, damages, judgments, costs or expenses, including attorney fees and other litigation costs, which may in any way arise from my or my family's use of or presence upon the facilities of Sunshine School.
4. I agree to pay for all the damages to the facilities of Sunshine School caused by my child(ren)'s negligence, recklessness, or willful actions.
5. I consent to the participation of my child, a Sunshine School Student, in field trips organized by Sunshine School which involves transporting the children using private vehicles. I also agree on the behalf of the minor (named below) to all of the terms and conditions in this agreement. By signing this release of liability, I represent that I have legal authority over and custody of my child.
6. Any legal or equitable claim that may arise from participation in the above shall be resolved under California law.

I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A FIELD TRIP PERMISSION SLIP AND RELEASE FROM LIABILITY. I FURTHER UNDERSTAND THAT BY SIGNING THIS RELEASE, I VOLUNTARILY SURRENDER CERTAIN LEGAL RIGHTS.

Child's Name

Parent or Guardian Signature(s)

Date

SIGN-IN/SIGN-OUT AUTHORIZATION FORM

For the safety of our children and staff, and to limit unauthorized individuals on campus, I,

-----, authorize Sunshine School Staffs to sign

PRINT PARENT'S NAME

the Sign-In and Sign-Out sheet on my behalf during the drop off and pick up time of

my child, -----.

PRINT CHILD'S NAME

PICK UP INFO

Authorized 1 Name:

Authorized 1 Phone Number:

Authorized 1 Relation to Child:

Authorized 2 Name:

Authorized 2 Phone Number:

Authorized 2 Relation to Child:

ADDITIONAL AUTHORIZED PICK UP

Authorized 3 Name:

Authorized 3 Phone Number:

Authorized 3 Relation to Child:

Authorized 4 Name:

Authorized 4 Phone Number:

Authorized 4 Relation to Child:

PARENT OR GUARDIAN SIGNATURE(S)

Child's Name

Parent or Guardian Signature(s)

Date

