

SUMMER FAQ

HOW DO I REGISTER?

To register for Sunshine Summer Program, parents will need to submit the following:

1. **Registration Form**
2. **Participating Terms Form** (from the Sunshine Summer Package)
3. **Online Admission Registration** (only for NEW students)
4. **First Tuition Payment**

In order to reserve a space for your child in the summer program, tuition is required to be paid in full at the time of registration OR a deposit of one week's tuition (\$350 for full-time and \$225 for part-time) is required and parents will need to pay tuition by the Payment Sessions that are specified on the Participating Terms page. Deposit is applied to the first week your child will attend Summer Program. All paperwork/payments need to be submitted online or to the Office at 1363 Turlock Lane, San Jose.

WHAT ARE THE HOURS AND TUITION?

PACKAGE	HOURS	WEEKLY TUITION
Full-Time	8:30 AM - 6:00 PM	\$350
AM	8:30 AM - 1:00 PM	\$225
PM	1:00 PM - 6:00 PM	\$225

WHAT SHOULD MY CHILD BRING?

- Wear a **facemask**! All students are required to wear a facemask while at Sunshine.
- Bring sunblock (labeled with your child's name) daily. We are about keeping your children healthy!
- **2 sets of cups and bowls + utensils** for snack and lunch time every day. Sunshine wants to go green! Help us in our efforts to become less wasteful!
- A **water bottle** (labeled with your child's name) every day. It is important to stay hydrated in the hot summer months.
- Bring a **bagged lunch on field trips days**.
- Wear **Sunshine T-shirt** on field trip days.

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HOW DO I SIGN UP FOR EXTRACURRICULAR CLASSES?

Extracurricular classes will be made available for sign-up during the first week of our Summer Program. The deadline to sign up for Extracurricular Classes is Friday, June 11th. Extracurricular classes may include:

- Clay Art
- Basketball
- Kung Fu
- Western Art
- Soccer
- Lego Club
- Chinese Enrichment

WHEN DO EXTRACURRICULAR CLASSES BEGIN?

All extracurricular classes will be offered starting **Week 3 (June 21st)** of Summer Program.

WHAT IF MY CHILD IS ABSENT FOR AN EXTRACURRICULAR CLASS?

Unfortunately, we cannot offer refunds, transfer of tuition or make up classes for missed classes due to any type of absence. Regular attendance is encouraged for all students enrolled in extracurricular classes.

HOW DO I STAY UPDATED WITH NEWS?

- ✓ **Sunshine Newsletters**
- ✓ **Info Stands in the Classroom**
- ✓ **White Board by the Office**

Sunshine School will broadcast a newsletter every week to keep parents updated. Please, let your classroom teacher know if you are not able to receive our newsletter. We will also provide announcements and reminders on info stands in each classroom. Lastly, don't forget to take a look at the white board by the office for news!

ARE THERE PARENT CHAPERONES FOR THE SUMMER FIELD TRIPS?

Parents are welcome to volunteer as chaperones for the summer field trips. Per school policy, there are two requirements to become a parent volunteer:

- Live Scan Fingerprint Clearance
- TB Assessment & Certificate

These two requirements are necessary to keep a safe and healthy school environment. If you are interested in this opportunity, please inquire with the Sunshine Office.

WHO SHOULD I ASK IF I HAVE QUESTIONS?

Please, call the Sunshine School Office at (408) 839-8366 or (408) 300-5994.

COVID-19 SAFETY

EVERYDAY PREVENTION

- All students attending our Summer Program are **required to wear a facemask** while at Sunshine. Exceptions are only for individuals with a medical condition, mental health condition, or disability that prevents wearing a face covering.
- Enforce proper hygiene measures: washing hands thoroughly with soap and water, use of hand sanitizers, covering coughs and sneezes with elbow, etc.
- Cleaning and disinfecting high-touch surfaces throughout the day
- Screening:
 - Temperature will be taken at sign-in with a no-touch thermometer for all students and staff, and is monitored throughout the day
 - Individuals who have a fever of 100.40F (38.00C) or above or other signs of illness should not be allowed into the facility. This includes fever, cough, difficulty breathing or other signs of illness within the last 24 hours. Staff and children who have been exposed to individuals with the symptoms listed are also not permitted to enter the facility.

SOCIAL DISTANCING

- Students will be assigned to stable groups/cohorts that are as small as practicable, and groups can include no more than 14 students per group. Within their stable groups:
 - Students ages 12 and older: student must maintain at least three feet of distance from other students at all times, and personnel shall maintain at least six feet of distance from student at all times.
 - Students ages 6 to 11: students do not need to maintain social distance from one another within their stable cohort (but will be encouraged to do so by staff), personnel should maintain at least six feet of distance from children at all times to the maximum extent possible.
 - Students under 5: children and personnel may engage in physical contact as necessary given the needs of children in this age group.
 - All personnel shall maintain at least 6-foot distance from all other personnel.
 - Assign stable seating arrangements for students, if applicable, to ensure that close contacts within stable groups are minimized and easily identifiable.
- Parents are not allowed inside our facilities at this time to minimize the number of adults in close contact with our students and personnel.
- Drop-off/Pick-up Procedures:
 - Parents/Guardians are required to wear a facemask during drop-off and pick-up.
 - Staff will sign students in and out daily, please make sure to sign the authorization form in this packet.